

## **Hotel Gettysburg- Henry Scharf Collection**

### **Adams County Historical Society**

**Accession No(s):** #5100, #4131, #5168, #8570

#### **Home Location:**

Boxes 1-6, Rm 206, Rack 1, Shelf D

Boxes 7-17, Rm 206, Rack 8, Shelves A, B

#### **PREFACE**

The Adams County Historical Society was established to “foster interest in the history of Adams County and vicinity, conduct research, preserve records and objects, mark sites, and pursue such activities as may be related to the history of the community”. The Society’s collections are privately held, maintained, and made available to the public for research purposes at the discretion of the governing authority of the institution and its staff.

#### **INTRODUCTION**

The Hotel Gettysburg Collection, comprised of six boxes of business records for manager Henry M. Scharf, was acquired by the Adams County Historical Society through two donations in 1975 and 1976 from his wife (#5100, #5168). A later donation was made by his family, Elise Scharf Fox, in 1998 (#8570). Other miscellaneous items artificially added to this collection are from Dr. Henry Stewart (#4131) The Collection was processed by Alex Leslie, August – October 2012.

The collection includes Henry Scharf’s office files and primary business correspondence of Scharf in his capacity as manager of the Hotel Gettysburg. It appears to have been collected by Scharf throughout his career. In addition to employment records, contracts, and other documents pertaining specifically to the hotel, Scharf’s correspondence in his role as chairman of the Chamber of Commerce are also evident, as are documents pertaining to the Pennsylvania Hotel Association. Separately, due to shelving space, are hotel registers and inventory records dating between 1915 and 1951.

The research possibilities offered by this collection are largely architectural regarding the history of the Hotel Gettysburg. Henry Scharf’s personal correspondences cover a diverse range of topics from the development and marketing of the Lincoln Highway, to the impact of wartime rationing on wages and hotel operations, as well as an in-depth look at the economic climate of the hotels operations over a span of several decades.

#### **PREFERRED CITATION**

Hotel Gettysburg- Henry Scharf Collection, Adams County Historical Society, Gettysburg, PA.

Acc #5100, #4131, #5168, #8570

Rm 206, Rack 1, Shelf D  
Rm 206, Rack 8, Shelves A, B

## **ACCESS**

This collection is open for research, and viewing access to the materials is unrestricted. However, restrictions apply concerning the use, duplication, or publication of items. Please consult research room staff for specific information regarding the Society's policies.

## **Biographical Sketch**

The Hotel Gettysburg, formerly known as the Indian Queen, Franklin House, McClellan House and currently the Gettysburg Hotel, has operated since 1797. The building was renovated to its current layout in 1913, however an addition was added during its closure in 1964. The expansion included an annex complete with a movie theater. Another remodel was recently completed in 2012 along with the opening of the attached One Lincoln restaurant.

Henry M. Scharf took over as manager of the Hotel Gettysburg from 1922 following the death of the prior manager, Henry Scharf Sr., He was employed until 1964, when the hotel officially closed following the dissolution of the Hotel Gettysburg Company three years prior. In addition to his tenure as manager of the Hotel, Scharf served with the Gettysburg Chamber of Commerce and served two terms as president of the Pennsylvania Hotel Association, the youngest man to hold the position. His correspondences pertaining to these roles are also held within the collection.

## **SCOPE AND CONTENT NOTE**

Scharf's files were in the archives in no apparent arrangement, covering the totality of his managerial career, with the exception of guest ledgers and inventory accounts. For ease of research, the series have been divided into general categories such as Scharf's correspondences with various organizations such as the American Automobile Association or American Hotel Association, hotel operations, and the various functions the hotel hosted or saw a significant role in such as the 75<sup>th</sup> anniversary reunion. Files within the collections are organized chronologically, as the limited existing arrangement followed this pattern.

## **SERIES DESCRIPTIONS**

### **Series I – Personal Files of Henry M. Scharf**

This series contains the business correspondences of Henry Scharf not directly pertaining to hotel operations. The series covers the majority of Henry Scharf's career, from 1931 through 1966. In addition, the series contains two magazines pertaining to Scharf, as well as two histories of the hotel collected by Scharf. Folders in this series are arranged in chronological order, as are the documents contained within.

### **Series II – Hotel Events**

This series contains materials pertaining to various events the hotel either hosted on premises (such as the 1957 Civil War Conference), or for which the hotel housed significant numbers of attending guests. Folders and documents are arranged in chronological order.

### **Series III – Hotel Operations**

This series contains documents pertaining to the operation of the hotel, including guest registers, financial records, and correspondences with guests. Folders and documents in this series are arranged in chronological order.

### **Series IV – Correspondences with Contractors**

This series has been separated into four categories: general correspondences with contractors from 1921 to 1964; contracts between the hotel and the Otis Elevators, Austin, and Liquid Carbonic companies dating from 1925 to 1927; and correspondences with architect W.H. Lee dating from 1924 to 1926; and blueprints of construction projects from 1925, 1926, and 1941. Folders and documents in this series are arranged in chronological order

### **Series V- Hotel Registers**

This series contains three boxes of hotel guest registers, dating from 1915 to 1951. Folders and documents in this series are arranged in chronological order

### **Series VI- Hotel Gettysburg Inventory and Expenditure Records**

This series contains inventory ledgers, journals, and expenditure reports for the hotel between 1912 and 1951. Folders and documents in this series are arranged in chronological order, as well as by type (ex: Inventory, General journals, etc)

### **Series VII – Hotel Gettysburg Company Minutes**

This series contains the meeting minutes of the Hotel Gettysburg Company, dating between 1912 and 1941.

### **Series VIII – Hotel Appraisals, 1925, 1937, 1952**

This series consists of real estate appraisals of the hotel conducted by the Keystone and Federal Appraisal companies.

### **Series IX – Printing Blocks**

This series, confined to one box, contains two printing blocks. The first depicts Henry M. Scharf standing outside the Hotel Gettysburg. The second is a printing block of an advertisement of the Hotel and its rates.

### **Series X - 1911 Remodeling Receipts**

This series consists of a bound volume containing the receipts from the 1911 remodeling of the property.

## **Container Listing**

### **BOX 1**

#### **Series I- Personal Files of Henry Scharf**

- 1-1** American Automobile Association, 1931-1952
- 1-2** Chamber of Commerce Publicity Committee
- 1-3** Pennsylvania Hotel Association code liquidation
- 1-4** PHA convention and exposition reports
- 1-5** Pennsylvania Hotel Association congratulatory letters to Henry Scharf upon election to President
- 1-6** Pennsylvania Hotel Association state advertising law
- 1-7** American Hotel Association general correspondence
- 1-8** American Hotel Association advertising John Faulkner Arndt & company

### **BOX 2**

- 2-1** Chamber of Commerce, 1940 reorganization
- 2-2** 1942 Encampment
- 2-3** American Hotel Association Public Relations
- 2-4** Army Training, 1943
- 2-5** Free roads- Turnpike 1944 to 1954
- 2-6** Scenic Area Improvement Committee
- 2-7** Henry Scharf's letters to legislators
- 2-8** 1961, Centennial
- 2-9** Asian Journalists Tour, 1966
- 2-10** Hotel Gettysburg, History of
- 2-11** Hotel Management Magazine, 1938
- 2-12** History of Hotel Gettysburg, June 1954

### **BOX 3**

#### **Series II- Hotel Events**

- 3-1** Pennsylvania State Encampment Patriotic Order, Sons of America, 1930
- 3-2** Tank Corps American Legion Post #715 Reunion, 1932
- 3-3** State Craft of Dairy Maids of PA, 1933

- 3-4** Pennsylvania State Sabbath School Association, 1933
- 3-5** Grand Army of the Republic, 1935
- 3-6** Army War College, 1935, 1936, 1937
- 3-7** Battle of Gettysburg 75<sup>th</sup> Anniversary, #1
- 3-8** Battle of Gettysburg 75<sup>th</sup> Anniversary, #2
- 3-9** Battle of Gettysburg 75<sup>th</sup> Anniversary, #3
- 3-10** GAR & Allied Organizations, 1941
- 3-11** Field Trials, 1946- Issac Walton League
- 3-12** AAA Traffic School, 1948
- 3-13** Glidden Tour, 1949
- 3-14** Irish Commission, 1950
- 3-15** Civil War Round Table, 1952
- 3-16** Civil War Conference, 1957

#### **BOX 4**

##### **Series III – Hotel Operations**

- 4-1** Menus, 1915-1938
- 4-2** Bell Telephone Company, 1924, 1944-46
- 4-3** Remodeling, 1924
- 4-4** Austin Company Inventory, Materials Received 1925
- 4-5** Austin Company Daily Work Orders, 1925
- 4-6** Complaint Letters to Hotel Gettysburg, 1925, 1931, 1940, 1941 – 1956
- 4-7** OPA Wages, Salaries, 1945, 1951
- 4-8** Employee Applications, 1951 and 1952
- 4-9** White House Bills, 1956-1960

#### **BOX 5**

##### **Series IV – Correspondence with Contractors**

- 5-1** Hotel Gettysburg Correspondence, 1921-1923
- 5-2** Hotel Gettysburg Correspondence, Jan-March 1924
- 5-3** Hotel Gettysburg Correspondence, April-June 1924
- 5-4** Hotel Gettysburg Correspondence, July-September 1924
- 5-5** Hotel Gettysburg Correspondence, October-December 1924
- 5-6** Hotel Gettysburg Correspondence Lee, W.H. Architect, 1924
- 5-7** Hotel Gettysburg Correspondence Lee, W.H. Architect, 1925
- 5-8** Hotel Gettysburg Correspondence Lee, W.H. Architect, 1926

**5-9** Hotel Gettysburg Standard Agreement Contractor-Owner, circa 1924

**5-10** Contract with Otis Elevators, 1923

**5-11** Contract with Austin Company, 1924

**5-12** Contract with Liquid Carbonic, 1927

**5-13** Floor Plans, circa 1925

**5-14** Blueprints for Equipment Pumps, 1926

**5-15** Blueprints for Kitchen, 1943

## **BOX 6**

**6-1** Hotel Gettysburg Correspondence, January-March 1925

**6-2** Hotel Gettysburg Correspondence, April-June 1925

**6-3** Hotel Gettysburg Correspondence, June-September 1925

**6-4** Hotel Gettysburg Correspondence, October – December 1925

**6-5** Hotel Gettysburg Correspondence, 1926

**6-6** Hotel Gettysburg Correspondence, 1929, 1931, 1937, 1939

**6-7** Hotel Gettysburg Correspondence, 1941, 1955, 1964

## **BOX 7**

### **Series V: Hotel Registers**

**7-1** Hotel Register, July 8, 1915- August 10, 1915

**7-2** Hotel Register, August 11, 1915- September 9, 1915

**7-3** Hotel Register, September 10, 1915- October 30, 1915

**7-4** Hotel Register, October 1, 1915- November 4, 1915

**7-5** Hotel Register, November 5, 1915- February 17, 1916

**7-6** Hotel Register, July 19, 1916- August 18, 1916

**7-7** Hotel Register, August 18, 1916- September 12, 1916

**7-8** Hotel Register, September 12, 1916- October 12, 1916

## **BOX 8**

**8-1** Hotel Register, April 13, 1918- August 9, 1918

**8-2** Hotel Register, June 9, 1919- August 23, 1919

**8-3** Hotel Register, August 24, 1919- December 4, 1919

**8-4** Hotel Register, December 5, 1919- June 15, 1920

## **BOX 9**

- 9-1 Hotel Register, January 1, 1929- June 30, 1929
- 9-2 Hotel Register, January 2, 1930- May 31, 1930
- 9-3 Hotel Register, January 3, 1933- December 30, 1933

### **BOX 10**

#### **SERIES VI- Hotel Inventory and Expenditure Records**

- 10-1 Inventory Ledger, 1934-1936
- 10-2 Inventory Ledger, 1937
- 10-3 Inventory Ledger, 1938-1939
- 10-4 Inventory Ledger, 1940

### **BOX 11**

- 11-1 Inventory Ledger, 1941
- 11-2 Inventory Ledger, 1942
- 11-3 General Accounts Journal, 1948
- 11-4 General Accounts Journal, 1951

### **BOX 12**

- 12-1 General Accounts Journal, 1929
- 12 Hotel Purchases, January 1936 – December 1941
- 12-3 Cash Disbursements, October 1935 - April 1937
- 12-4 General Journal, January 1938 – December 1939
- 12-5 General Journal, January 1942 – April 1947

### **BOX 13**

- 13-1 General Journal 1912-1913-1914, November 1915
- 13-2 General Ledger, 1912-1914
- 13-3 Hotel Ledger, 1916-1923

### **BOX 14**

#### **Series VII- Hotel Gettysburg Company Minutes**

- 14-1 Hotel Gettysburg Company Minutes, May 1912-1924
- 14-2 Hotel Gettysburg Company Minutes, May 1925 – May 1937
- 14-3 Hotel Gettysburg Company Minutes, December 1924 – March 1941

**BOX 15****Series VIII- Hotel Gettysburg Appraisals**

**15-1** Hotel Appraisal, Keystone Appraisal Company, 1925

**15-2** Hotel Appraisal, Keystone Appraisal Company, 1925. Copy of 15-1

**15-3** Hotel Appraisal, Keystone Appraisal Company, 1937

**15-4** Hotel Appraisal, Federal Appraisal Company, 1952

**BOX 16****Series IX- Hotel Gettysburg Block Prints**

**16-1** Printing block depicting Henry M. Scharf in front of Hotel Gettysburg, stamped Irwin Manufacturing Company, Garland Pennsylvania

**16-2** Printing Block, Hotel Gettysburg Advertisement

**BOX 17****SERIES X- Hotel Gettysburg Remodeling Receipts, 1911**

**17-1** Bound volume, labeled "Bille Receipted May 1911- September, 1911. In Re: REMODELING Feb 1924 – November, 1924"