

Cashtown Water Company Collection

Adams County Historical Society

Accession No(s): #6194

Home Location: missing

PREFACE

The Adams County Historical Society was established to “foster interest in the history of Adams County and vicinity, conduct research, preserve records and objects, mark sites, and pursue such activities as may be related to the history of the community.” The Society’s collections are privately held, maintained, and made available to the public for research purposes at the discretion of the governing authority of the institution and its staff.

INTRODUCTION

The Cashtown Water Company Collection is part of an accession donated to the Historical Society in 1962 by the Franklin Township Municipal Authority (#6194). The papers were collected by Jean Hartman, who was the secretary and treasurer for the municipal authority.

The collection contains the expense and payment records of the Cashtown Water Company as well as the rules and regulations governing their business practices from the late nineteenth century to the mid-twentieth century.

ACCESS

This collection is open for research, and viewing access to the materials is unrestricted. However, restrictions apply concerning the use, duplication, or publication of items. Please consult research room staff for specific information regarding the Society’s policies.

PREFERRED CITATION

Cashtown Water Company Collection, Adams County Historical Society, Gettysburg, PA.

SCOPE AND CONTENT NOTE

This collection is comprised of seven series: Advertisements, Bank Records, Correspondence, Ledgers, Rules and Regulations, Statements, and Tax Records. All series are arranged by date, with some overlap. The latest documents are in the front of each folder. The documents in the series date from approximately 1895 to 1957.

The documents in the collection concern the business of a provider of municipal services during the period of the Depression and World War II. They may be of interest to anyone studying this period from a local economic perspective. Both individual papers and bound volumes are a part

of the collection. The bound volumes are in somewhat fragile condition, as are certain of the loose papers.

SERIES DESCRIPTIONS

Series I – Advertisement

This series consists of a single booklet, advertising the features of Trident Water Meters. The booklet was made in 1950 and advertises both the specific product produced by Neptune Meter Company and the accomplishments of the company itself.

Series II - Bank Records

This series consists of a single bound volume of bank documents from the Cashtown Water Company. The book contains paid checks dated from 1952 to 1965. Each check is dated, signed, and shows who the check was written to and why.

Series III – Correspondence

This series consists of a folder of letters sent to the Cashtown Water Company. Some of the correspondence was sent to the company, while other letters are copies of letters sent by the company to others. Most of the letters were sent either to or from the Cashtown Garage or the Commonwealth of Pennsylvania. This is one of the larger parts of the collection, made up of twenty-two documents.

Series IV – Ledgers

This series consists of a journal started in 1895 and a ledger containing readings taken from water meters from 1955 to 1971. There is a cash book, undated, containing the names of customers of the company and the services they were billed for, including the installation of toilets, bathtubs, and sinks. The journal contains accounting data from the Cashtown Water Company, including officer's salaries and other expenses as well as customer account information. This is one of the strong points of the collection in that it is among the older records of municipal utility usage, and yet the numbers recorded in the ledgers do not give much explicit data, leaving the reader to interpret.

Series V – Rules and Regulations

This series consists of two parts – the first, a book of regulations regarding public utilities, and the second a folder of notices regarding regulations for water conservation, utilities, and other prosaic functions. The series is organized by date, with the oldest notices in the back of the folder. Because of the format of some of the documents, the series is broken into two parts: a folder, and a bound document. These documents would be interesting to anyone studying municipal regulations.

Series VI – Statements

This series consists of statements of dues owed by the Cashtown Water Company for various services from several different providers. Most are from the Cashtown Garage, while others are

for services performed by the company such as bathtub installation, service pipe connections, etc.

Series VII – Tax Records

This series is comprised of three folders: Tax Reports, Tax Returns, and Transmittal Slips. The Tax Reports have been separated categories according to the type of report and, where appropriate, the agency receiving the report. The tax returns are in two parts. The majority are organized by date in a folder. There are, however, several separate folders containing both tax return paperwork and any correspondence that accompanied the paperwork at the time. These have been kept together in order to give a greater context to the papers and preserve the original order of the documents. The first two transmittal slips in the folder date from 1947 and 1944, although the other three have no dates. They note the amount of taxes paid on capital stock, corporate net income, and loans for each year. They would be of interest to anyone studying the company's finances.

CONTAINER LISTING

BOX I

Series I – Advertisement

1-1 Booklet, Trident Water Meters, 1950

Series II – Bank Records

1-2 Bound checkbook, 1952-1965

Series III - Correspondence

1-3 Pamphlet, MAI Well Field Management Program, with accompanying envelope, no date

1-4 Post card, R.A. McShea, Jr., Bureau of Rates and Research, to Daniel Mickley, Secretary Cashtown Water Company, no date

1-5 Letter, Richard Gorman, Jr. to Cashtown Water Company, no date

1-6 Letter, Robertson C. Cameron to Accounting Officer, 1946

1-7 Letter, Elizabeth L. McCullough to Cashtown Water Company, May 28, 1943

1-8 Letter, Cashtown Water Company to PA Department of State, May 22, 1943

1-9 Letter, Cashtown Garage to Raymond F. Topper, esq., Cashtown Water Company, May 17, 1943

1-10 Letter, Elizabeth L. McCullough to Cashtown Water Company, May 12, 1943

1-11 Letter, Cashtown Water Company to PA Department of State, May 1, 1943

1-12 Correspondence, PA Department of State and Cashtown Water Company, re: acceptable water sources

1-13 Letter, W.J. Rothensies, Tax Collector, to Cashtown Water Company, August 21, 1941

1-14 Letter, Forrest Mercer, Esq., to Raymond F. Topper, Esq., Feb 20, 1934

1-15 Letter, PA Department of Health to Cashtown Water Company, Nov. 3, 1933

1-16 Letter, PA Public Service Commission to Cashtown Water Company, Sept. 1, 1933

1-17 Letter, PA Department of Health to Cashtown Water Company, May 17, 1933

1-18 Letter, PA Department of Health to Cashtown Water Company, Jan. 3, 1933

- 1-19 Letter, PA Department of Health to Cashtown Water Company, Dec. 27, 1932
- 1-20 Letter, PA Department of Health to Cashtown Water Company, Dec. 15, 1932
- 1-21 Letter, PA Department of Health to Cashtown Water Company, Sept. 23, 1932
- 1-22 Letter, PA Department of Health to Cashtown Water Company, Mar. 6, 1932
- 1-23 Letter, PA Department of Health to Cashtown Water Company, Jan. 23, 1932
- 1-24 Letter, PA Department of Health to Cashtown Water Company, Nov. 7, 1931
- 1-25 Letter, PA Department of Health to Cashtown Water Company, Nov. 24, 1931

Series IV - Ledgers

- 1-26 Journal, 1895
- 1-27 Ledger, Meter Readings, 1955-1971
- 1-28 Cash Book, no date

BOX II

Series V – Rules and Regulations

- 2-1 Public Utilities Regulations, 1968
- 2-2 Notice, Rules for designer's reports and specifications having to do with waterworks
- 2-3 Rules and Regulations, Tariffs of Public Utilities, 1946
- 2-4 Notice, Treasury Department, 1941
- 2-5 Notice, Act of June 25, 1937, P.L. 2063 From Department of Revenue
- 2-6 Rules and Instructions, Act No. 64, Apr. 8, 1937, from Department of Forests and Waters
- 2-7 Rates, Rules, and Regulations Concerning the Furnishing of Water in Cashtown and surrounding areas, Feb. 28, 1934
- 2-8 Rates, Rules, and Regulations Concerning the Furnishing of Water in Cashtown and surrounding areas, Dec. 29, 1933
- 2-9 Notice, General Order No. 33 from the Public Service Commission, Aug. 28, 1933
- 2-10 Notice – Suggested Measures for the Conservation of Water Supplies, Sept. 23, 1932

Series VI - Statements

- 2-11 Financial Statement, Cashtown Water Co, 1952
- 2-12 Financial Statement, Cashtown Water Co, 1948-1949
- 2-13 Financial Statement, Cashtown Water Co, 1947-1948
- 2-14 Statements of Operating Revenues for General Assessment Purposes, 1944-1946
- 2-15 Statement, R.D. Bream to Cashtown Water Company, Dec. 30, 1932
- 2-16 Statement for services, Cashtown Water Company, Apr. 1, 1931
- 2-17 Statement, Water Rent, Apr. 1, 1931
- 2-18 Statements, Cashtown Garage, 1929-1931
- 2-19 Statement, Cashtown Water Company, Stock, income, and expenses, no date

Series VII – Tax Records

- 2-20 Statement of overall tax payment, 1941
- 2-21 Annual Reports, Department of Internal Affairs, 1931-1948
- 2-22 Annual Reports to the Public Service Commission, 1930-1935
- 2-23 Annual Reports to the Pennsylvania Public Utility Commission, 1937-1940

- 2-24 Capital Stock Tax Reports, 1929-1947
- 2-25 Reports of Corporation Not in Possession of Escheatable Funds,
- 2-26 Corporate Loans Tax Reports, 1940-1941 and 1945-1946
- 2-27 Corporate Net Income Tax Reports, 1935-1950
- 2-28 Commonwealth of Pennsylvania Domestic Bonus Report, 1945-1946
- 2-29 Bill for failure to file domestic Bonus Report, 1942
- 2-30 File Copies, Tax Returns 1947-1950
- 2-31 File Copies, Tax Return, 1944 and 1940
- 2-32 Instructions for Tax Return Filing, 1940
- 2-33 Transmittal Slip, 1947
- 2-34 Transmittal Slips, undated