Research Request Form

Your name _________________________________________________
Your email _________________________________________________
Your phone number _________________________________________
Your address ________________________________________________
City ___________________________ State __________ Zip __________

Type of Research Request

___ Genealogy     ____ Property Research     ____ Other

Tell us more about what you are looking for, what specifically you hope we can find, and what records/resources you have already consulted:

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
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_________________________________________________________________
_________________________________________________________________
For Genealogical Research Requests

Ancestor's name to research: _____________________________________________
Place(s) of ancestor’s residence: _________________________________________
Ancestor’s occupation(s): ________________________________________________
Ancestor’s religious affiliation: __________________________________________
Birth date and location: _________________________________________________
Marriage date and location: ______________________________________________
Death date and location: _________________________________________________
Spouse name (please use maiden name if possible) __________________________
Ancestor’s parents ______________________________________________________
Ancestor’s siblings _____________________________________________________
Ancestor’s children _____________________________________________________

For Property Research Requests

Current address of property _______________________________________________
Use of property (residence, barn, school, church, etc.) ________________________
Current owner of property and purchase date ______________________________
Construction material of building __________________________________________
Number of stories _______________________________________________________
Previous owners and dates of ownership

________________________________________________
________________________________________________
________________________________________________

I understand that if this request is approved, the fee for research is $50 per hour with a minimum of two hours ($100 charge) and that there are no guaranteed positive results.

__________________________________________
Signature

______________________________
Date